



DIRECTIVE NUMBER: IOSH Instruction IACPL 02-00-150

EFFECTIVE DATE: March 1, 2012

SUBJECT: Field Operations Manual (FOM)

ABSTRACT

Purpose: This Instruction implements the Iowa OSHA Field Operations Manual (FOM), and replaces the January 29, 2010 Instruction that implemented the Iowa OSHA Field Operations Manual (FOM). The FOM is a revision of Iowa OSHA's enforcement policies and procedures manual that provides the office a reference document for identifying the responsibilities associated with the majority of our inspection duties.

Scope: Iowa OSHA.

References: Title 29 Code of Federal Regulations, 1904.39, Reporting Fatalities and Multiple Hospitalizations to OSHA; and Housing for Agricultural Workers: Final Rule, Federal Register, March 4, 1980 (45 FR 14180) Iowa Code 88, Iowa Administrative Code Chapter 875, Iowa Administrative Code 486.

Cancellations: IOSHA Instruction IACPL 02-00-148, Field Operations Manual (FOM), January 29, 2010.

State Impact: Notice of Intent and Adoption required. See paragraph VI.

Action Offices: National, Regional, and Area Offices, and Iowa Division of Labor Services

Originating Office: Directorate of Enforcement Programs

Directorate of Enforcement Programs
Office of General Industry Enforcement
200 Constitution Avenue NW, N3119
Washington, DC 20210
202-693-1850

Contact: Michael Mauro
Iowa Labor Commissioner
Division of Labor Services
1000 East Grand Avenue
Des Moines, Iowa 50319
515 281 3447

Executive Summary

This Instruction cancels and replaces IOSHA Instruction IACPL 02-00-148, Field Operations Manual (FOM), issued January 29, 2010. This Instruction constitutes Iowa OSHA's general enforcement policies and procedures manual for use in conducting inspections, issuing citations and proposing penalties.

Significant Changes

- A new Table of Contents for the FOM is added.
- A new References section for the FOM is added.
- A new Cancellations section for the FOM is added
- Revises sections referring to the Enhanced Enforcement Program (EEP) replacing the information with the Severe Violator Enforcement Program (SVEP). Incorporates a paragraph relating to follow-up inspections and the Severe Violator Enforcement Program.
- Clarifies that complainants, if current employees or representative of current employees, have the right to request an inspection when disputing an employer's response to an inquiry. OSHA may schedule an inspection in accordance with the Criteria for Warranting an Inspection.

Disclaimer

This manual is intended to provide instruction regarding some of the internal operations of the Iowa Occupational Safety and Health Administration (OSHA), and is solely for the benefit of the State. No duties, rights, or benefits, substantive or procedural, are created or implied by this manual. The contents of this manual are not enforceable by any person or entity against the Iowa Division of Labor Services or the State of Iowa. Statements which reflect current Employment Appeal Board or court precedents do not necessarily indicate acquiescence with those precedents.